



Graduate School

- Cover letters and CVs -

## Your marketing strategy

Do I need creative writing for a cover letter? Should I write my CV in chronological or reverse chronological order? Find out what key employer concerns are, highlight your strengths, and manage to get an invitation for the job interview.

## Workshop Style

Short lectures, group discussions, presentations as well as application writing exercises in teams characterize this workshop. There will be enough time for individual tutoring and feedback.

## Participants

Bring along your notebook and a typical job advertisement – something for which you would realistically like to apply!

## The trainer

The workshop trainer, a German-American coach for business skills, studied in the U.S. and Germany. He has specialized on personal marketing strategies, effective presentations, negotiation, and cross-cultural communication skills and offers his services as career advisor for professionals, MBA Programs and international companies.