# Managing Difficult Working Relationships.

How to get the best out of the people you work with.

#### **Necessary Skills**

A PhD. is a big undertaking and avoiding any friction between you and your co-workers is imperative. Having a good productive working relationship with all your colleagues is not just essential to the smooth attainment of your doctorate. The modern workplace is a collaborative environment. Wherever your career leads you, you need to be able to quickly build good working relationships.

This workshop includes techniques to help attendees form and maintain productive, mutually profitable working associations with supervisors, collaboration partners and other team members.

The knock on effects of this are huge: Stress is reduced, motivation is increased and time is used more effectively.

#### This workshop covers:

- 1. Ensuring clear communication and managing expectations
- 2. Defining your boundaries and balancing differing motivations
- 3. The essentials of persuasion and negotiation
- 4. Resolving conflict and dealing with differing communication styles
- 5. Interacting with people of differing grades in the hierarchy
- 6. The different types of difficult people and how to manage them
- 7. Building confidence and being appropriately assertive

#### **Outcomes**

Participants will learn useful, easy-to-follow guidelines which will enable them to build and maintain productive working relationships with the people they work with. This workshop will teach participants techniques to correctly manage the situations that often lead to misunderstandings and conflict. By reducing friction and being able to focus on the science, participants can become more productive.

#### Workshop style

The workshop draws on the personal experience of all participants as well as that of the trainer, thereby ensuring that the training is specific for and relevant to the participants' individual needs. The workshop will be a structured discussion forum to facilitate ideas and develop strategies.

# The workshop will be very interactive. Expect to be asked lots of questions, expect to be challenged, expect to participate!

#### About the trainer

Rob Thompson has over 12 years of experience helping groups and individuals to improve their interpersonal relationships and advance their careers.

## soft skills for real results

### **R T T A** soft skills for real results

#### What some participants have said about RTTA workshops:

"Just want to let you know that your workshop was the most fun one ever, and I also have the feeling that it will turn out to be the most useful one."

Postdoc, Max Planck Institute of Biochemistry, Martinsried

"It was a really great course! Indeed, when I left in the evening I was totally recharged and saw things in a very different way."

Postdoc, School of Life Sciences, Westfälische Wilhelms-Universität / University of Münster

"You did a great job. It helped me to improve in my daily work."

Group leader, Leibniz-Zentrum für Medizin und Biowissenschaften

"Very interesting and inspiring workshop with participants completely in control."

Professor, University of Luebeck

"It was a wonderful workshop: interesting, entertaining, suggestive, and exciting. It really did broaden my mind."

Postdoc, GRADE, University of Frankfurt

"Thank you again for the seminar. I liked the day. And I was already able to make use of some of the things we talked about."

Professor, University of Frankfurt"

"I was really surprised by the workshop. Because there was no given agenda it was totally individual. This allowed me to get also feedback for my individual problems."

#### PhD. Candidate, G.R.A.D.E., University of Frankfurt

I immensely enjoyed the problems we had to consider and the REALLY out-of-thebox solutions that we were shown to some of them. I definitely think that I have learned a lot, not only for my scientific career but also for my personal life. I hope I will have the chance to visit another one of Rob's seminars in the future."

PhD. Candidate, T.U.M. Graduate School, Technische Universität München

"Very inspiring workshop, giving you a blast of new ideas and reminding you what creativity can do for you."

PhD. Candidate, DRS Dahlem Research School, Free University Berlin

"The workshop gave me a structured view on communication between people and educated me in a fun way in how I can deal with common difficult situations."

PhD. Candidate, DRS Dahlem Research School, Free University Berlin

"The most useful part of the workshop for me was to learn how to voice criticism in a constructive way, stimulate creativity and dealing with power relations."

PhD. Candidate, DRS Dahlem Research School, Free University Berlin

"Rob Thompson can build upon a large body of experience and comes up with a lot of detailed examples that makes the theoretical background very vivid and plausible. He gets you involved very much, makes you think. A great and helpful workshop I enjoyed very much!"

PhD. Candidate, G.R.A.D.E., University of Frankfurt

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