

## **Workshop Project Management**

Project Management is the science of organizing the components of a project. This systematic approach to plan and implement will be described in this workshop.

This workshop is an introduction to the typical pattern of a project: 1. Definition, 2. Planning, 3. Execution and 4. Closure. The participants will learn by using a case study what is important in the individual phases. At the end of the workshop, the participants should be able to make their own projects more effective and well structured.

Participants will receive an IHK Certificate at the end of the course.

The trainer Dr. Detlef Bittner has got a Dr. rer. nat. in Biology (Toxicology/Pharmacology). He graduated from the University of Würzburg, and became a scientific assistant. Today he is an experienced trainer of Quality Management, Project Management and other management issues. He has been a freelance trainer since 1997.